



Donation & Sponsorship Request Form

Please fill out this form digitally using a PDF form filler; do not answer via comments as they do not read properly once submitted. Or print it out, fill it out by hand, and scan or take a photo of both sides to submit.

Date _____

Name of organization _____

Event name, if applicable _____

Contact person _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Please note that your organization needs a mailing address to receive payment via check if we approve your request.

Is your organization incorporated as a Michigan Non-profit Organization? Yes _____ No _____

What does your organization do? _____

How does your organization benefit the local community? _____

Are Citizens National Bank employees involved in your organization? Yes _____ No _____

If yes, please list: _____

Describe how the funds will be used (please be specific): _____

If we choose to move forward with this donation/sponsorship, who will CNB be paying? _____



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Does your organization bank with CNB? Yes_____ No_____

If not, where does your organization currently bank?

How much are they currently contributing to your organization?_____

Amount requested: _____

Note: You must request an amount or an amount range. This lets us know how much will be beneficial for your organization. We may, however, choose to approve a different amount.

Why are you requesting this amount? _____

If this request is for an event, when and where is the event? _____

Response deadline, if applicable: _____

Please provide additional details here or as an email attachment: _____

Send this form to goulds@cnbismybank.com and keenem@cnbismybank.com for your request to be considered.

Internal use only:

- ☐ Donation
- ☐ Sponsorship
- ☐ Advertisement

Amount:

Reason:

Decision:

- ☐ Approved
- ☐ Denied

Decision by:

Notes for AP: