



Donation & Sponsorship Request Form

Date _____

Name of organization _____

Event name, if applicable _____

Contact person _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Is your organization incorporated as a Michigan Non-profit Organization? Yes _____ No _____

What does your organization do? _____

How does your organization benefit the local community? _____

Are Citizens National Bank employees involved in your organization? Yes _____ No _____

If yes, please list: _____

Describe how the funds will be used (please be specific): _____

If we choose to move forward with this donation/sponsorship, who will CNB be paying? _____

How will CNB be recognized for its support of your organization? _____



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Does your organization bank with CNB? Yes_____ No_____

If not, where does your organization currently bank?

How much are they currently contributing to your organization? _____

Amount requested: _____

Note: You must request an amount or an amount range. This lets us know how much will be beneficial for your organization. We may, however, choose to approve a different amount.

Why are you requesting this amount? _____

If this request is for an event, when and where is the event? _____

Response deadline, if applicable: _____

Please provide additional details here or as an email attachment: _____

Send this form to:

Samantha Gould, Director of Marketing & Community Relations

Citizens National Bank

goulds@cnbismybank.com

P.O. Box 10, Cheboygan, MI 49721

Internal use only:

- ☐ Donation
- ☐ Sponsorship
- ☐ Advertisement

Amount:

Reason:

Decision:

- ☐ Approved
- ☐ Denied

Decision by:

Notes for AP: